

## CLARIFICATION

Dear Parent,

In partial notification of the procedure to pay fees it has been decided that for quarterly payment of fees the late fees will be as under:

1. Within 1<sup>st</sup> month of the due date the late fee will be Rs. 10/- per day
2. After one month and within 2<sup>nd</sup> month of the due date the late fee will be Rs. 20/- per day
3. After 2<sup>nd</sup> month and within 3<sup>rd</sup> month the late fee will be Rs. 30/- per day.
4. A student is liable to have his/her name struck off the rolls if due fee remains unpaid for more than 3 months

### Explanation

If fee remains unpaid for 11 April to 10<sup>th</sup> May,2023, the late fee will amount to : Rs. 300/-  
11 May to 10<sup>th</sup> June,2023, the late fee will amount to: Rs. 600/-  
11 June to 10<sup>th</sup> July,2023, the late fee will amount to : Rs. 900/-  
And Rs. 30/- per day onwards till paid

(Surita Sharma)  
Principal

Dated: 27<sup>th</sup> July,2023

**This will applicable to both the branches.**

**Cc to : Schoolpad Technologies Pvt.Ltd.,**

**This circular is being sent again to clarifiy any misconception**