



Saupin's School

CHANDIGARH

Affiliated with CBSE New Delhi, Affiliation No. 2630053

A Minority Educational Institution

Covered under section 2(g) of the National Commission for Minority Educational Institutions Act, 2004

Registration No.

Admission No.

SCHOOL COPY

APPLICATION FOR REGISTRATION (SESSION 2022-2023)

For Admission to U.K.G. to Class X

Admission subject to Vacancy

The number of vacancies, if any, will be known only in the 1st week of March

FOR OFFICE USE

APPLIED FOR

Applicant admitted on
D D M M Y Y Y Y

Tick the category			
Christian Community	Ward of Teachers / Staff	Sibling	General Category / Sector
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPLICANT'S DETAILS

(Please leave one box blank between each word) E.g.

V I N A Y S O O D

Name

Gender: M / F

Date of Birth
D D M M Y Y Y Y

Age on 01.04.2022
YEARS MONTHS DAYS

NO SUBSEQUENT CHANGE WILL BE ALLOWED

Class to which admission sought UKG / I - X

Nationality: _____

Whether belonging to SC ST OBC (Relevant Certificate to be produced at the time of admission)

Whether belonging to any minority community CHRISTIAN BUDDHIST MUSLIM SIKH (Residing in Chandigarh, U.T)

OTHERS (Please Specify) _____

Home Address

*Email ID

Walking distance from School Km

Phone No.

Aadhar Card No.

*Mobile No.

(Designated for Communication with school)

Please paste a recent passport size photograph of the applicant in this space

PARENTS'/GUARDIAN'S DETAILS

(Please leave one box blank between each word)

Father/Guardian's Name

Relationship with applicant (If other than Father)

Educational Qualification

Occupation
(Please Specify)

Designation

Organisation/ Department

*Mobile No.

*Email ID

Office Address

Approx. Annual Income

*Mandatory

Mother's Name (If not Guardian)

Educational Qualification

Occupation
(Please Specify)

Designation

Organisation/
Department

*Mobile No.

*Email ID

Office Address

Approx. Annual Income

Total family income from all sources (Annual)

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.

DETAILS OF PREVIOUS SCHOOLING

Name of the School	Last Class attended
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Languages spoken at home: 1. 2. 3.

DETAILS OF SIBLING(S) CURRENTLY STUDYING IN SAUPIN'S SCHOOL, CHANDIGARH

(Please Note: No fee concession for siblings) (Please do not include cousins)

S.No.	Name	Relation with Applicant (Brother/Sister/Mother/Father)	Year(s)	Class	House	Roll No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Proficiency of Applicant in Games/ Co-curricular Activities / Any other achievements.*

Any information about the applicant that you would like to give (e.g allergy, ailment etc.)*

Area(s)/field(s) in which parent / guardian would like to contribute to enrich school life.*
 Career Talk Medical Cultural Sports Teacher Substitution
 Others Please Specify

Participation in Co and Extra-curricular activities organized by the school is compulsory.

DECLARATION		(To be signed by both parents)
I have read carefully the rules & regulations of the school and undertake to abide by them. The information filled in this form is correct and true to the best of my knowledge and belief.		
*Guardian/ Father's Name	*Mother's Name	
*Signature.....	*Signature	
Date		
<input type="text"/>	<input type="text"/>	<input type="text"/>
		* Mandatory

* (Please add extra sheet if required)

FOR OFFICE USE

Admission No. Admitted on

D D M M Y Y Y Y

DUPLICATE COPY

APPLICANT'S DETAILS

(Please leave one box blank between each word) E.g.

V I N A Y S O O D

Name

Gender: M / F

Date of Birth

D D M M Y Y Y Y

NO SUBSEQUENT CHANGE WILL BE ALLOWED

Class to which admission sought **UKG / I - X** Nationality: _____

Whether belonging to SC ST OBC (Relevant Certificate to be produced at the time of admission)

Whether belonging to any minority community CHRISTIAN BUDDHIST MUSLIM SIKH (Residing in Chandigarh, U.T.)
 OTHERS (Please Specify) _____

Home Address

*Mobile No. Aadhar Card No.
 (Designated for Communication with school)

*Email ID

PARENTS'/GUARDIAN'S DETAILS

(Please leave one box blank between each word)

Father/Guardian's Name

Relationship with applicant (If other than Father)

Educational Qualification Occupation
 (Please Specify)

Designation Organ./Dept.

*Mobile No. *Email ID

Mother's Name
 (If not Guardian)

Educational Qualification Occupation
 (Please Specify)

Designation Organ./Dept.

*Mobile No. *Email ID

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.

DETAILS OF SIBLING(S) CURRENTLY STUDYING IN SAUPIN'S SCHOOL, CHANDIGARH

(Please Note: No fee concession for siblings) (Please do not include cousins)

S. No.	Name	Relation with Applicant (Brother/Sister)	Class	House	Roll No.

* Mandatory



Undertaking in the form of an Affidavit

This is to certify that I, _____, father / guardian of the applicant _____ **AND** I, _____ mother / guardian of the above stated applicant have read the rules of the school applying to the parent and the student and agree to accept and abide by them, jointly and severally, and any changes made therein, from time to time. (Available on the school website: www.saupins.com)

In particular, we accept and will abide by the following:

1. That the school uses cutting edge modern technology for education, which at a certain stage will require access to the internet/computers/smart phones/tablets at home and, which our ward shall be provided with.
2. That the school lays special stress on all round activities like sports and other clubs (see list on website under link “<http://saupins.com/chandigarh/page.php?ss=68>”) and we accept our duty to encourage our children to take active part in them, even after school hours.
3. That children selected to represent the school in various fields may be required to travel nationally / internationally and we accept our duty to encourage and facilitate such participation.
4. That after a certain level the school will operate for longer hours and we undertake to accept this despite distance from school and / or any tuitions etc. the child may be undergoing privately.
5. That no change in date of birth (from as in the Birth certificate submitted at the time of admission) of student will be allowed.
6. That no change in the names of the student or parents / guardian shall be allowed without due process as specified by the CBSE:-
 - Affidavit given by the parent, duly notarized/ signed by the Executive Magistrate.
 - Advertisement in two newspapers.
 - Inclusion in the official Gazette.
7. That no student will be allowed to leave the school premises during school hours. (NO HALF DAY LEAVE).
8. That students must come to school neatly and cleanly dressed, in their complete school uniform prescribed for the season.
9. That students must reach school 5 minutes before the bell and that late comers will be sent back home.

10. That the school follows a point system for conduct / misbehavior. After a certain limit students will be detained after school and that parents will have to make their own transport arrangements.
That for Classes VI-XII, marks in academic subjects will be downgraded or upgraded according to conduct / behavior.
11. That parents must check the school app/website regularly for notices/ homework /updates / circulars etc.
12. That school fees have to be paid on time, and that there will be a late fee of Rs. 50/- per day for any delay. And that, in any event, the school reserves the right to strike off the names of those students whose fees are in arrears for 3 or more months. Also that the school will not permit joining a class in the next session if all fees/dues are not cleared before the beginning of the new session.
13. Parents who wish to withdraw their children after the start of the academic session, must inform the school in writing. The parent will be liable to pay fee till the date of the student's withdrawal, which must include one month's notice (30days) or pay one month's fee in lieu of the notice, in addition to current dues. In any event Admission Fee once received will not be refunded.
14. That in the event of any natural or man-made disaster, we undertake to continue paying fees etc as per directions of the administration / courts as the case may be.
15. That we also undertake not to participate in any agitation or demonstration and tarnish the fair name of the school in any public fora. Any valid complaints may be forwarded to the school authorities for redressal.

**Deponent
(Father)**

**Deponent
(Mother)**

Verification

Verified that the contents of the above affidavit are true and correct to the best of our knowledge and nothing has been concealed therein.

Signed on _____ day of _____ at Chandigarh.

**Deponent
(Father)**

**Deponent
(Mother)**

**(This document is to be submitted on stamp paper of Rs. 50/-
at the time of actual admission)**