

Saupin's School

CHANDIGARH

Registration No.	
Admission No.	

Affiliated with CBSE New Delhi, Affiliation No. 2630053

SCHOOL COPY

A Minority Educational Institution

Covered under section 2(g) of the National Commission for Minority Educational Institutions Act, 2004

APPLICATION FOR REGISTRATION (SESSION 2022-2023) For Admission to U.K.G. to Class X **Admission subject to Vacancy** The number of vacancies, if any, will be known only in the 1st week of March FOR OFFICE USE **APPLIED FOR** Tick the category Ward of General Christian Applicant admitted on Teachers / Sibling Category / Community Staff Sector D D MYYYY **APPLICANT'S DETAILS** (Please leave one box blank between each word) E.g. Ν 0 Ю Name Gender: M **Date of Birth** Age on 01.04.2022 YEARS MONTHS NO SUBSEQUENT CHANGE WILL BE ALLOWED UKG/I-X Class to which admission sought Nationality: SC OBC Whether belonging to (Relevant Certificate to be produced at the time of admission) **CHRISTIAN** BUDDHIST MUSLIM Whether belonging to any minority community SIKH (Residing in Chandigarh, U.T) OTHERS (Please Specify) **Home Address** Please paste a recent passport size photograph *Email ID Walking distance from School of the applicant in Km this space Aadhar Card No. Phone No. (Designated for Communication with school) *Mobile No. PARENTS'/GUARDIAN'S DETAILS (Please leave one box blank between each word) Father/Guardian's Name Relationship with applicant (If other than Father) **Educational Qualification** Occupation Organisation/ Designation Department *Mobile No. *Email ID Office Address Approx. Annual Income

Mother's N																					
Educationa	Educational Qualification Occupation (Please Specify)																				
Designation Organisation/ Department																					
*Mobile No. *Email ID																					
Office Addr	Office Address Approx. Annual Income																				
Total family income from all sources (Annual)																					
No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.																					
DETAILS OF	F PREVIOUS SCHOOLIN	G																			
	Name of the School Last Class attended																				
Languages	s spoken at home: 1.							2.							3.						
DETAILS	S OF SIBLING(S) CU	RRE	NTLY	STI	JDYI	NG	IN S	SAU	IPIN	'S S	SCH	00	L.	Cŀ	ΙΑΝ	IDI	GAI	٦Н			
S.No.	e: No fee concession for Name	siblir		elati	on w	th A	pplic	ant		Ye	ear(s	5)	(Clas	SS		Ηοι	ise	R	oll N	lo.
Proficiency of	f Applicant in Games/ Co-	curricu	ılar Act	ivities	s / An	y oth	er acl	hieve	emer	nts.*											
Any information	ion about the applicant tha	t you	would I	ike to	give	(e.g	allerg	gy, ai	ilmer	nt etc	:.)*										
Area(s)/field(s) in which parent / guardian would like to contribute to enrich school life.* Career Talk Medical Cultural Sports Teacher Substitution Please Specify Participation in Co and Extra-curricular activities organized by the school is compulsory.																					
correct and	DECLARATION (To be signed by both parents) I have read carefully the rules & regulations of the school and undertake to abide by them. The information filled in this form is correct and true to the best of my knowledge and belief. *Guardian/ Father's Name *Mother's Name																				
*Signature.					•	*5	Signat	ture										········ Mar			

^{* (}Please add extra sheet if required)

Admission No. FOR OFFICE USE Admitted on DD MM MYYYYY DUPLICATE COPY											
APPLICANT'S DETAILS (Please leave one box blank between each word) E.g. V I N A Y S O O D											
Name Name											
Gender: M / F Date of Birth D M M Y Y Y Y											
D D M M Y Y Y Y NO SUBSEQUENT CHANGE WILL BE ALLOWED											
Class to which admission sought UKG / I - X Nationality:											
Whether belonging to SC ST OBC (Relevant Certificate to be produced at the time of admission)											
Whether belonging to any minority community CHRISTIAN BUDDHIST MUSLIM SIKH (Residing in Chandigarh, U.T.)											
OTHERS (Please Specify)											
*Mobile No.	Aadhar Card No.										
(Designated for Communication with school) *Email ID											
PARENTS'/GUARDIAN'S DETAILS (Please leave one box blank between each word)											
Father/Guardian's Name											
Relationship with applicant (If other than Father)	r)										
Educational Qualification	Occi (Please	upation									
Designation	Organ./Dept.										
*Mobile No.	*Email ID										
Mother's Name											
(If not Guardian) Educational Qualification	Occi	upation									
Designation Designation	Organ./Dept.										
*Mobile No.	*Email ID										
No change in the names of Student, addition or subtraction of Surnar											
DETAILS OF SIBLING(S) CURRENTLY	STUDYING IN SAUPIN	'S SCHOOL	CHANDIGA	ARH							
(Please Note: No fee concession for siblings) (Please of											
S. No. Name	Relation with Applicant (Brother/Sister)	Class	House	Roll No.							
	(Biother/Olater)										

^{*} Mandatory



Saupín's School

Registration No.	
Admission No.	

CHANDIGARH

PARENT'S COPY

Affiliated with CBSE New Delhi, Affiliation No. 2630053

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Admission Registration Slip 2022-2023 For Admission to U.K.G. to Class X

	Admission subject to Vacancy																													
	The number of vacancies, if any, will be known only in the 1st week of March																													
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Name																														
Class t	Class to which admission sought UKG / I – X																													

INSTRUCTIONS REGARDING ADMISSION

- 1. Parents of students seeking admission to Saupin's School must submit this form, duly completed, at the school office between 09:00am to 2:00pm, attached with the documents listed below:
 - Copy of proof of Christian Community. (for applicants under category1)
 - One recent passport size photograph pasted at given place.
 - · Copy of the applicant's Birth Certificate,
 - · Copy of Proof of Residence. (Present)
 - Copy of Report Card (if any)
 - Copy of Aadhar Card (Father, Mother & Child)
 - Declaration of income of family from ALL sources accompanied by latest copy of:
 - Income Tax Return(s) (Computation of Income from all sources)
 - Acknowledgement of above ITR(s)
- Application for Registration fee is non-refundable and does not in any way guarantee admission. Parents are requested to clarify any doubt(s) before making payment. Admission will be given purely on the <u>basis of rules prescribed in this</u> <u>application form.</u>
- 3. Parents are strongly urged to try for admission in other schools as well as it will not be possible to accommodate all applicants.
- 4. Parents are warned that they may be approached by people claiming to know the Management/Principal or having a say in the admission procedure. Please do not be misled by them.
- 5. Any attempt to use friends or influential people in procuring recommendations for admission will invite automatic disqualification.
- 6. Incomplete forms, or those filled with wrong information, may be rejected.
- 7. Kindly bring the original of the certificates already submitted by you, at the time of securing admission.

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.

The attached (Undertaking in the form of an Affidavit) is to be submitted to the school on Stamp Paper of Rs. 50/- AT THE TIME OF ACTUAL ADMISSION – at the time of payment of admission fees.

Preference will be given in this order:

- 1. Applicants of the Christian Community
- 2. Wards of Teachers/Staff of Saupin's School
- 3. Siblings of Present Students
- 4. Those residing nearest to the school (Sector wise)

PRINCIPAL



Saupin's School CHANDIGARH

Undertaking in the form of an Affidavit

This is to	certify	y that I,					, 1	fath	er /	guardia	an of the	
applicant			<u>#</u>	and I,				1	mot.	her /	′ guardi	an of the
above stat	ed app	olicant ha	ave rea	ad the	rul	es of t	he scho	ol ar	ply	ing t	o the pa	rent and
the studer	nt and	agree to	accep	t and	abi	de by	them, jo	ointl	y ar	nd se	everally,	and any
changes 1	made	therein,	from	time	to	time.	(Availa	ble	on	the	school	website:
www.saup	oins.co	om)										

In particular, we accept and will abide by the following:

- 1. That the school uses cutting edge modern technology for education, which at a certain stage will require access to the internet/computers/smart phones/tablets at home and, which our ward shall be provided with.
- 2. That the school lays special stress on all round activities like sports and other clubs (see list on website under link "http://saupins.com/chandigarh/page.php?ss=68") and we accept our duty to encourage our children to take active part in them, even after school hours.
- 3. That children selected to represent the school in various fields may be required to travel nationally / internationally and we accept our duty to encourage and facilitate such participation.
- 4. That after a certain level the school will operate for longer hours and we undertake to accept this despite distance from school and / or any tuitions etc. the child may be undergoing privately.
- 5. That no change in date of birth (from as in the Birth certificate submitted at the time of admission) of student will be allowed.
- 6. That no change in the names of the student or parents / guardian shall be allowed without due process as specified by the CBSE:-
 - Affidavit given by the parent, duly notarized/ signed by the Executive Magistrate.
 - Advertisement in two newspapers.
 - Inclusion in the official Gazette.
- 7. That no student will be allowed to leave the school premises during school hours. (NO HALF DAY LEAVE).
- 8. That students must come to school neatly and cleanly dressed, in their complete school uniform prescribed for the season.
- 9. That students must reach school 5 minutes before the bell and that late comers will be sent back home.

- 10. That the school follows a point system for conduct / misbehavior. After a certain limit students will be detained after school and that parents will have to make their own transport arrangements.
 - That for Classes VI-XII, marks in academic subjects will be downgraded or upgraded according to conduct / behavior.
- 11. That parents must check the school app/website regularly for notices/homework/updates/circulars etc.
- 12. That school fees have to be paid on time, and that there will be a late fee of Rs. 50/- per day for any delay. And that, in any event, the school reserves the right to strike off the names of those students whose fees are in arrears for 3 or more months. Also that the school will not permit joining a class in the next session if all fees/dues are not cleared before the beginning of the new session.
- 13. Parents who wish to withdraw their children after the start of the academic session, must inform the school in writing. The parent will be liable to pay fee till the date of the student's withdrawl, which must include one month's notice (30days) or pay one month's fee in lieu of the notice, in addition to current dues. In any event Admission Fee once received will not be refunded.
- 14. That in the event of any natural or man-made disaster, we undertake to continue paying fees etc as per directions of the administration / courts as the case may be.
- 15. That we also undertake not to participate in any agitation or demonstration and tarnish the fair name of the school in any public fora. Any valid complaints may be forwarded to the school authorities for redressal.

(Father)	(Mother)
Verification	
Verified that the contents of the above affidavit a	are true and correct to the best
of our knowledge and nothing has been conceal	ed therein.

Denonent

Signed on _____at Chandigarh.

Deponent (Father) Deponent (Mother)

(This document is to be submitted on stamp paper of Rs. 50/at the time of actual admission)

Denonent