

Saupin's School

CHANDIGARH

Registration No.	
Admission No.	

Affiliated with CBSE New Delhi, Affiliation No. 2630053 $\,$

SCHOOL COPY

A Minority Educational Institution

Covered under section 2(g) of the National Commission for Minority Educational Institutions Act, 2004

APPLICATION FOR REGISTRATION (SESSION 2025-2026) For Admission to U.K.G. to Class X									
Admission sub The number of vacancies, if any, will			of March						
The number of vacancies, it any, win	DC KIIOWII OII	my in the reserve							
FOR OFFICE USE		APPLIED FOR							
	.	Tick the category Ward of	General						
Applicant admitted on	Christian Community	Teachers / Sibli							
D D M M Y Y Y		Stati	Sector						
APPLICANT'S DETAILS (Please leave one box blank bet	ween each word) E.g.	VINAYS	000						
Name									
Gender: M / F / T Date of Birth		Age on 01.04.2025							
D D M N	1 Y Y Y Y		YEARS MONTHS DAYS						
, , , , , , , , , , , , , , , , , , , ,	CHANGE WILL BE AL		roup:						
Religion: _		Nationali	ty:						
Class to which admission sought UKG / I - X									
Whether belonging to SC ST OBC (Relevant Company)	Certificate to be prod	luced at the time of admission	n)						
Whether belonging to any minority community CHRISTIAN BL	JDDHISTMI	USLIM SIKH (Residing	in Chandigarh, U.T)						
OTHERS (Please Spec	cify)								
Home Address									
			Please paste a						
*Email ID W	alking distance f	from School Km	recent passport size photograph						
			of the applicant in this space						
Phone No. Addhar Card	No		tills space						
*Mobile No. (Designated	for Communicat	ion with school)							
PARENTS'/GUARDIAN'S DETAILS (Please leave one be	ox blank between	each word)							
Father/Guardian's Name									
Relationship with applicant (If other than Father)									
Educational Qualification		ccupation ease Specify)							
Designation	Organisation	7/							
*Mobile No. *Ema	Department il ID								
Office Address									
	Approx. Annua	al Income							
Mother's Name (If not Guardian)									
Educational Qualification		ccupation							
Designation	Organisation Department	ease Specify)							

*Mobile N	lo								*	Em	ail I	D													
Office Ad	dress																								
											Aŗ	pro	x. A	۱nn	ual	Inco	me								
Total family income from all sources (Annual)																									
Only Child of Parent Yes No Only Girl Chil									nild	of I	Pare	nt		Yes	S			No)						
FAMILY INFORMATION																									
Student I	udent Lives With: Both Parents Mother										Father Ot					ther	•								
Legal Cu	Custody: Both Parents Mother									Father Other						ther									
Correspo	ondence	with	: [Bo	th F	are	ents	3		_ N	/loth	er					Fath	ner					0	ther	
Check if	appropr	iate:]Fa	the	r De	ece	ase	d		[N	1oth	ner	De	ceas	ed			Parents Divorced					
]Fa	the	r Re	ema	arrie	d		[/loth	ner	Re	marr	ied]Pa	ren	ts S	Sepa	arated
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Language	es spoke	en at r	nome	: 1.								2	•							3.					
DETAILS OF SIBLING(S) CURRENTLY STUDYING IN SAUPIN'S SCHOOL, CHANDIGARH										IDI															
			lease Note: No fee concession for siblings S.No. Name																						
(Please No				1 for	sibli	ings								ns)	Y	ear(s)	С	lass	;	<u> </u>	lous	se	F	Roll No.
				1 for	sibli	ings		Relat	e do r ion v Broth	vith	App	olica		ns)	Y	ear(s)	С	lass	6	F	lous	se	F	Roll No.
(Please No				n for	sibli	ings		Relat	ion v	vith	App	olica		ns)	Y	ear(s)	С	lass	5	F	lous	se	F	Roll No.
(Please No	ote: No fee	Naı	me				F	Relat (I	ion v Broth	vith er/\$	App Siste	olica er)	nt			ear(s)	С	lass	3	F	lous	se	F	Roll No.
(Please No.	ote: No fee	Naı	me				F	Relat (I	ion v Broth	vith er/\$	App Siste	olica er)	nt			ear(s)	С	lass	3	F	lous	se	F	Roll No.
(Please No. S.No. Proficiency	of Applica	Nar	me Games/	′ Co-(curric	cular	r Ac	Relat (I	ion v Broth	vith ier/s	App Siste	olica er)	nt ever	mer	nts.*)	C	lass	5	I	lous	se	F	Roll No.
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^{* (}Please add extra sheet if required)

FOR OFFIC		DUPLICAT	TE COPY						
Admission No. Admitted on Admitted on									
APPLICANT'S DETAILS (Please leave on	e box blank between each word) E.g. V	/ I N A Y	S 0 0	D					
Name									
Gender: M / F / T Date of Birth	A	ge on 01.04.		ONTHS DAYS					
	SEQUENT CHANGE WILL BE ALLOWED))	Blood Group:						
Udise PEN (Permanent Education No.)			Religion:						
Class to which admission sought	UKG / I – X								
Whether belonging to SC ST OBC (Re	elevant Certificate to be produced at the time	e of admission)							
Whether belonging to any minority community CHRIST OTHER	IAN BUDDHIST MUSLI S (Please Specify)	M SIKH	JAIN						
Home Address									
*Email ID	*Aadhar Card No								
*Mobile No (De:	signated for Communication wi	ith school)							
PARENTS'/GUARDIAN'S DETAILS (Plea	se leave one box blank between e	each word)							
Father/Guardian's Name									
Relationship with applicant (If other than Fat	her)								
Educational Qualification	Occu (Please S	Ipation Specify)							
Designation	Organisation/ Department								
*Mobile No.	*Email ID								
Mother's Name (If not Guardian)									
Educational Qualification	Occu (Please s	ipation							
Designation	Organisation/ Department	Бреспу)							
*Mobile No.	*Email ID								
Only Child of Parent Yes Only Girl Child of Parent Yes No									
FAMILY INFORMATION		¬₋							
Student Lives With: Both Parents	Mother	Father	=	Other					
Legal Custody: Both Parents	Mother [Father		Other					
Charlette Both Parents	Mother	Father		Other					
Check if appropriate: Father Decease	<u>—</u>			Divorced Separated					
Parents Living C		ineu	raieiiis	Separated					
Previous School Address:	Tatolae IIIala								
DETAILS OF SIBLING(S) CURRE	NTI V STUDVING IN SAUDING	SCHOOL CHA	MDICABL						
(Please Note: No fee concession for siblings) (Please		SCHOOL, CHA	MADICIANT						
S. No. Name	Relation with Applicant (Brother/Sister)	Class	House	Roll No.					



Saupin's School

Registration No.	
Admission No.	

CHANDIGARH

PARENT'S COPY

Affiliated with CBSE New Delhi, Affiliation No. 2630053

A Minority Educational Institution

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Admission Registration Slip 2025-2026

INSTRUCTIONS REGARDING ADMISSION

- 1. Parents of students seeking admission to Saupin's School must submit this form, duly completed, at the school office between 09:00am to 2:00pm, attached with the documents listed below:
 - Copy of proof of Christian Community. (for applicants under category1)
 - One recent passport size photograph pasted at given place.
 - · Copy of the applicant's Birth Certificate & Blood Group Report
 - Photocopy of SC/ST/OBC Certificate (if applicable)
 - Transfer Certificate
 - Copy of Proof of Residence. (Present)
 - Copy of Report Card (if any)
 - Copy of Aadhar Card (Father, Mother & Child)
 - Declaration of income of family from ALL sources accompanied by latest copy of:
 - Income Tax Return(s) (Computation of Income from all sources)
 - Acknowledgement of above ITR(s)
- 2. Registration fee for application is non-refundable and does not in any way guarantee admission. Parents are requested to clarify any doubt(s) before making payment. Admission will be given purely on the basis of rules prescribed in this application form.
- 3. Parents are strongly urged to try for admission in other schools as well as it will not be possible to accommodate all applicants.
- 4. Parents are warned that they may be approached by people claiming to know the Management/Principal or having a say in the admission procedure. Please do not be misled by them.
- 5. Any attempt to use friends or influential people in procuring recommendations for admission will invite automatic disqualification.
- 6. Incomplete forms, or those filled with wrong information, may be rejected.
- 7. Kindly bring the original of the certificates already submitted by you, at the time of securing admission.

No change in the names of Student, Mother, or Father, including change in spelling, addition or subtraction of Surname or the age of the student will be allowed.

The attached (Undertaking in the form of an Affidavit) is to be submitted to the school on Stamp Paper of Rs. 50/- AT THE TIME OF ACTUAL ADMISSION – duly attested by Notary – at the time of payment of admission fees.

Preference will be given in this order:

- 1. Applicants of the Christian Community
- 2. Wards of Teachers/Staff of Saupin's School
- 3. Siblings of Present Students
- 4. Those residing nearest to the school (Sector wise)

PRINCIPAL



Saupin's School

CHANDIGARH

Undertaking in the form of an Affidavit

This is to cert	ify that I,	, father / guardian of the
applicant	AND I,	mother / guardian of the
above stated a	pplicant have read the ru	ales of the school applying to the parent and
the student ar	nd agree to accept and al	oide by them, jointly and severally, and any
changes made	e therein, from time to	time. (Available on the school website:
www.saupins.	com)	

In particular, we accept and will abide by the following:

- 1. That the school uses cutting edge modern technology for education, which at a certain stage will require access to the internet/computers/smart phones/tablets at home and, which our ward shall be provided with.
- 2. That the school lays special stress on all round activities like sports and other clubs (see list on website https://www.chandigarh.saupins.com/ under the heading Beyond Academics) and we accept our duty to encourage our children to take active part in them, even after school hours.
- 3. That children selected to represent the school in various fields may be required to travel nationally / internationally and we accept our duty to encourage and facilitate such participation.
- 4. That after a certain level the school will operate for longer hours and we undertake to accept this despite distance from school and / or any tuitions etc. the child may be undergoing privately.
- 5. That no change in date of birth (from as in the Birth certificate submitted at the time of admission) of student will be allowed.
- 6. That no change in the names of the student or parents / guardian shall be allowed without due process as specified by the CBSE:-
 - Affidavit given by the parent, duly notarized/ signed by the Executive Magistrate.
 - Advertisement in two newspapers.
 - Inclusion in the official Gazette.
- 7. That no student will be allowed to leave the school premises during school hours. (NO HALF DAY LEAVE).
- 8. That students must come to school neatly and cleanly dressed, in their complete school uniform prescribed for the season.
- That students must reach school 5 minutes before the bell and that late 9. comers will be sent back home.

- 10. That the school follows a point system for conduct / misbehavior. After a certain limit students will be detained after school and that parents will have to make their own transport arrangements.
 - That for Classes VI-XII, marks in academic subjects will be downgraded or upgraded according to conduct / behavior.
- 11. That parents must check the school app/website regularly for notices/ homework /updates / circulars etc.
- 12. That school fees have to be paid on time, and that there will be a late fee of Rs. 10/- per day for any delay. And that, in any event, the school reserves the right to strike off the names of those students whose fees are in arrears for 3 or more months. Also that the school will not permit joining a class in the next session if all fees/dues are not cleared before the beginning of the new session.
- 13. Parents who wish to withdraw their children after the start of the academic session, must inform the school in writing. The parent will be liable to pay fee till the date of the student's withdrawal, which must include one month's notice (30days) or pay one month's fee in lieu of the notice, in addition to current dues. In any event Admission Fee once received will not be refunded.
- 14. That in the event of any natural or man-made disaster, we undertake to continue paying fees etc as per directions of the administration / courts as the case may be.
- 15. That we also undertake not to participate in any agitation or demonstration and tarnish the fair name of the school in any public fora. Any valid complaints may be forwarded to the school authorities for redressal.

Deponent (Father) (Mother) Verification Verified that the contents of the above affidavit are true and correct to the best of our knowledge and nothing has been concealed therein. Signed on ______day of _____at Chandigarh.

Deponent

Deponent Deponent (Father) (Mother)

(This document is to be submitted on stamp paper of Rs. 50/at the time of actual admission duly attested by Notary)